

AGENDA

Meeting: Westbury Area Board
Place: The Laverton Hall, Westbury BA13 3EN
Date: Thursday 21 February 2019
Time: 7.00 pm

Including the Parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker, Westbury West
Cllr David Jenkins, Westbury North (Chairman)
Cllr Gordon King, Westbury East (Vice-Chairman)
Cllr Jerry Wickham, Ethandune

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
1. Chairman's Welcome and Introductions	7:00pm
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 10</i>) To confirm the minutes of the meeting held on 13 December 2018.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements (<i>Pages 11 - 18</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Polling District and Polling Place Review • Special Schools • Children's Centres 	7:05pm
6. National Armed Forces Day 2019 To receive an update from the Community Engagement Manager on the funding issues raised at the last meeting of the Area Board, as detailed below Resolved: <ol style="list-style-type: none"> 1. That the National Armed Forces Day 2019 be supported in principle, subject to the funding issues being considered at a later date. 2. That the Community Engagement Manager be asked to investigate the funding contribution from Westbury Area Board, with the aim that it reflects the funding formula contribution received each financial year. 	7:15pm
7. Older Peoples Day - Update To receive an update on the Older Peoples Day held on 21 st January 2019.	7:30pm
8. Partner and Community Updates (<i>Pages 19 - 30</i>) To receive any updates from partners including: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue Service - video • Westbury LYN • BA13+ Community Area Partnership 	7:45pm

- Healthwatch Wiltshire
- NHS Wiltshire Clinical Commissioning Group
- Town and Parish Councils

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| 9. | <p>New Communities Structure</p> <p>To receive an update from the Community Engagement Manager about the new Communities structure and how this will operate in the future.</p> | 8:00pm |
| 10. | <p>Community Area Grants (<i>Pages 31 - 36</i>)</p> <p>To consider applications for funding from the Community Area Grants Scheme, and receive an update from the Community Engagement Manager on the latest position on the funding available in the Grant Fund.</p> <p>The Area Board will also receive an update from Clive Short about the grant funding recently received for Dilton Marsh Memorial Hall.</p> | 8:15pm |
| 11. | <p>Community Area Transport Group (<i>Pages 37 - 50</i>)</p> <p>To consider any recommendations arising from the CATG meeting held on 8th February 2019.</p> | 8:40pm |
| 12. | <p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p> | 8:50pm |
| 13. | <p>Future Meeting Dates, Forward Plan, Evaluation and Close</p> <p>The next meeting of the Westbury Area Board will take place on:</p> <p style="text-align: center;">Thursday 4th April 2019 at The Laverton Hall, Westbury BA13 3EN</p> <p>Future Meeting Dates</p> <p>Thursday 6th June 2019 at The Laverton Hall, Westbury BA13 3EN
 Thursday 25th July 2019 at The Laverton Hall, Westbury BA13 3EN</p> | |

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Laverton Hall, Bratton Road, Westbury, BA13 3EN
Date: 13 December 2018
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer), Tel: 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr Gordon King (Vice-Chairman) and Cllr Jerry Wickham

Wiltshire Council Officers

Liam Cripps - Community Engagement Manager
Stuart Figini – Senior Democratic Services Officer
Steve Hubbard – Westbury Local Area Coordinator

Town and Parish Councillors

Westbury Town Council – Ian Cunningham

Partners

Wiltshire Police - Insp Andy Fee, Jerry Herbert – Deputy Police and Crime Commissioner
Wiltshire CCG – Sarah MacLennan and Lucy Baker
BA13+ Community Area Partnership – Carole King
POPCAN – Brian Smith, Scott Jacobs Lang, Tina Deveraux
Shape Up 4 Living – Matt Bearne

Total in attendance: 16

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>Cllr Gordon King, Vice Chair in the Chair, welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr David Jenkins - Chairman and Phil McMullen – BA13+ Community Area Partnership.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 18th October 2018, were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcement included in the agenda pack:</p> <ul style="list-style-type: none"> • Banning of sky lanterns and balloon releases on Wiltshire Council Land.
6.	<p><u>Maternity Transformation Project</u></p> <p>The Area Board received a presentation from Sarah Mcclennan and Lucy Baker, from Wiltshire Clinical Commissioning Group (CCG) about their Transforming Maternity Project. Feedback from service users, together with national guidance such as 'Better Births', had led to the development of proposals for future maternity services across the region.</p> <p>It was noted that the needs of the population were changing, with the average age of a woman giving birth now being 35, with more high risk pregnancies. Many women preferred to give birth at obstetric led units such as the Royal United Hospital and Salisbury District Hospital rather than at Free-standing Midwifery Units.</p> <p>There were 11,200 births in B&NES, Swindon and Wiltshire in 2017/2018. 85%</p>

of these took place at Obstetric Units (65% of these were high risk women), 6% took place at Free-standing Midwifery Units, 7% took place at Alongside Midwifery Units and 2% were home births.

It was stated that the Service had sufficient staff, however it was felt that they could be better deployed to provide an improved service. Often there were staff looking after empty beds which was frustrating for staff and service users. There were several proposals to overcome the issues being faced. These included:

- Continuing to support births in 2, rather than 4 Community hospital units.
- Women would be able to deliver their baby at Chippenham or Frome (detailed analysis was undertaken to support this decision).
- Antenatal and postnatal clinics would continue at Chippenham, Trowbridge, Frome and Paulton.
- Trowbridge and Paulton proposed as pilot sites for our new community hub model of care.
- To create two new Alongside Midwifery Units, one at Salisbury District Hospital and one at Royal United Hospital Bath.
- These would provide more women with the opportunity for midwife-led birth. The two new units would be in addition to the White Horse Alongside Midwifery Unit at Great Western Hospital.
- These alongside units would allow women easy access to an obstetric unit if required, without the need to be ambulated whilst in labour.
- Improving the range of antenatal and postnatal services, eg more breastfeeding support, to women in their own homes, and to develop community hubs to enhance our antenatal and postnatal care.
- Supporting more women to give birth at home if that was their preferred choice.
- Replacing community postnatal beds at Chippenham and Paulton with support closer to, or in women's homes.
- Women who need to be admitted for medical treatment after giving birth would continue to be treated at their local obstetric unit at one of the acute hospitals at Bath, Salisbury or Swindon

The benefits of these proposals were said to include:

- Providing more choice for more women across the area about where and how they are supported before, during and after the birth of their child.
- Making better use of their resources and workforce so they can further improve their antenatal and postnatal and birth services.
- Improving continuity of care for women.
- Enhancing and improving their home birth service.
- Freeing up staff, so they are able to maintain their skills, improve their motivation and provide the services they want to women who need them.

The CCG confirmed that they were not planning on reducing spending on maternity services.

	<p>They wanted to hear people’s views on maternity services and the proposals suggested. A consultation would be taking place between 12 November and 24 February 2019. Full details and information could be found online at www.transformingmaternity.org.uk.</p> <p>The CCG responded to a number of questions from the Area Board including:</p> <ul style="list-style-type: none"> • There had been no instances of MRSA or Norovirus at the Maternity Unit in the last 5 years, in part to the Unit being separated from the main hospital building, a change in anti-biotic subscribing and more rigorous hospital processes in place. • Choice of birthing centres at Chippenham, Frome, Salisbury, Swindon or Bath, in addition anti-natal and post-natal care would also be provided at Trowbridge and Paulton. • The services and support provided by the NCT and pregnant mothers peers. • Publicity of the CCG proposals through the White Horse News and other local mediums. • Proposals provided following pregnancy profiling up to 2035. Regular monitoring of the support and services required may would evolve over time, depending on demands. • Future changes to demand for community led births in Trowbridge and Paulton, could necessitate a further review of services. <p>The Chairman thanked Sarah McLennan and Lucy Baker, from Wiltshire Clinical Commissioning Group for their presentation.</p>
7.	<p><u>Shape Up 4 Life - Weight Loss Programme</u></p> <p>The Area Board received a presentation from Matt Bearne, Weight Management Programmes Officer from Solutions for Health, about their ShapeUp4Life programme.</p> <p>ShapeUp4Life was a newly commissioned, free, 12 week long weight management programme for Wiltshire residents. The programme aimed to support people to lose weight and keep it off long term by making realistic changes to lifestyle and nutrition; addressing sedentary behaviour and increasing physical activity; and making behaviour changes.</p> <p>Sessions were composed of 2 parts, a 45 minute long lifestyle workshop, providing participants with the tools they need to make educated changes and live a healthy and active lifestyle long term. The second part of the session was comprised of 45 minutes of physical activity. A different activity was undertaken each week and were taken by qualified instructors who could tailor the activity to people’s needs.</p>

	<p>To join the programme a participant must be a Wiltshire resident, over 14 years old and have a BMI of $\geq 30 \text{ kg.m}^2$ or $\geq 28 \text{ kg.m}^2$ with a health condition. Courses were to take place in local venues including gyms, leisure & Community centre's & village halls. The course had good results with 96% of participants losing weight. There was also an online option for those who could not make it to sessions.</p> <p>Mr Bearne responded to a question about the monitoring of participants once the course had been completed. He confirmed that there would be 6 and 12 month follow ups to encourage long term behaviour change.</p> <p>The Chairman thanked Mr Bearne for his presentation.</p>
8.	<p><u>Local Area Coordination</u></p> <p>The Area Board received an update from Steve Hubbard about his role as the new Westbury Local Area Coordinator.</p> <p>Steve explained that the Coordinator role was a new way of working alongside people of all ages living with disabilities, mental health issues, older people and their families/carers to:</p> <ul style="list-style-type: none"> • Build and pursue personal vision for a good life. • Stay strong, safe and connected as contributing citizens. • Find practical, non service solutions to problems wherever possible. • Build more welcoming, inclusive and supportive communities. <p>There are three levels of support available through Local Area Coordination. These are:</p> <ul style="list-style-type: none"> • Short term support, information, advice and connections that help build individual and family resilience – helping people to stay strong and not need services wherever possible. • Walking alongside people and families who require longer term support to build their vision for a good life, resilience and reduce need for, or dependency on, formal services wherever possible. • Building relationships and partnerships to nurture more welcoming, inclusive and supportive communities. <p>Steve reported that he was currently working with 7 people and their families since his appointment a few weeks ago. He gave a number of examples of the type of cases he was working on and spoke about his desire to be working with 50 people by the end of next 2019.</p>

	<p>Steve responded to a number of questions and comments, in particular, how people can be introduced to the service provided by the coordinator; the programme being rolled out across Wiltshire and recruitment phase for a further 6 coordinators; and funding for one Coordinator from the Police and Crime Commissioner, which will benefit those who suffer from isolation and loneliness and be part of the prevention agenda.</p> <p>The Chairman thanked Steve Hubbard for his presentation.</p>
9.	<p><u>Community Fridge</u></p> <p>The Area Board received an update from Liam Cripps, Community Engagement Manager (CEM), about the Westbury Community Fridge.</p> <p>The CEM reported that Westbury Town Council had approved setting up a Task and Finish Group in September to work with community partners and businesses to support the development of a Community Fridge in Westbury. It was noted that (i) a venue had been found to locate the fridge, (ii) a requested for six regular volunteers to run the fridge and a couple of the volunteers to co-ordinate the scheme, (iii) the volunteer's tasks, (iv) the induction and training being prepared by the Town Council for January 2019.</p> <p>The Area Board noted that anyone interested in becoming a volunteer should contact Kieran at Westbury Town Council by email – Kieran.thornburn@westburytowncouncil.gov.uk or phone – 01373 822232.</p>
10.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <p>(a) Wiltshire Police Inspector Andy Fee presented his report which referred to the prevention of crime during the festive season, supporting the recent remembrance event in Westbury, crime exceptions data for Westbury, community policing priorities in the Westbury area and community speedwatch. Insp Fee responded to a number of issues raised at the meeting including, the latest position relating to resources allocated to the Salisbury incident, county lines, the exchange of information and impact on young people in the Westbury area, identifying properties used for drug dealing, the ability of the PCC to increase its precept and how the additional funding could be prioritised.</p> <p>(b) Dorset and Wiltshire Fire & Rescue Service The written report was received and noted.</p> <p>(c) Westbury LYN Liam Cripps, Community Engagement Manager reminded the Area Board that the Local Youth Network had spent it's budget for the current year, and therefore, there was no update report</p>

	<p>and no requests for funding.</p> <p>(d) BA13+ Community Area Partnership The written report was received and noted.</p> <p>Carole King (Chairman of the BA13+ Community Area Partnership) presented the report and highlighted that (i) The Partnership's AGM was held on 1st November 2018, (ii) the next Partnership meeting would be held on 27th March 2019, (iii) invited the Assistant Police and Crime Commissioner to the next Steering Group; and (iv) a recruitment drive in the spring and summer 2019 for speed watch volunteers. The Partnership would engage with the White Horse News on advertising the recruitment drive.</p> <p>(e) Healthwatch Wiltshire The written report was received and noted.</p> <p>(f) Wiltshire Clinical Commissioning Group (CCG) The Area Board received a presentation from Sarah MccLennan and Lucy Baker, from Wiltshire Clinical Commissioning Group (CCG) and considered their written report. In Particular, Sarah and Lucy highlighted a number of measures including the extension of GP hour which when taken together formed necessary elements that will help ensure Wiltshire's preparedness for the coming winter and relieve pressure on acute hospitals which is always a challenge, nationally. They also responded to questions relating to failure to attend GP appointments and smoking areas at the RUH.</p> <p>(g) Town and Parish Councils There were no updates from Town and Parish Councils.</p>
11.	<p><u>Grant of lease of Westbury Youth Development Centre to Westbury Community Project</u></p> <p>The Area Board considered a report of Liam Cripps, the Community Engagement Manager, who reminded the Area Board that Westbury Community Project CIO was established to address significant local disadvantage in Westbury, particularly in the Oldfield Park area, and to provide a community space for residents to meet, participate in activities and make use of facilities on offer.</p> <p>The Area Board was asked to support the request for a 125 year contracted out lease of the Westbury Youth Development Centre to Westbury Community Project CIO, in order that the various services can be provided at the Centre. It was noted that the proposal supported and implemented the Wiltshire Council's current Community Asset Transfer Policy.</p> <p>Resolved: That the request for a 125 year contracted out lease of the Westbury Youth Development Centre to Westbury Community Project CIO</p>

	be approved.
12.	<p><u>National Armed Forces Day 2019</u></p> <p>The Area Board received a report and presentation from Liam Cripps, Community Engagement Manager(CEM), about the National Armed Forces Day 2019.</p> <p>The CEM reported that he would be working alongside the Library, Heritage and Arts Team, to deliver three projects that would require community involvement and provide a lasting legacy following the events. The three projects are:</p> <ul style="list-style-type: none"> • Social media photography campaign as part of the event launch; • Community art tapestry project to be displayed at the event in June; and • Human poppy world record attempt at the event in June. <p>Funding is being requested from all area boards to support each of the three projects. Each area board is being asked to contribute £1,500 towards the projects, as detailed in the report.</p> <p>The Area Board expressed support in principal for funding the event, although were concerned about the level of funding being requested from Westbury. They noted that the Area Board received one of the lowest amount of funding, compared to other Area Boards and that this funding formula should be used for the funding of this event.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. That the National Armed Forces Day 2019 be supported in principle, subject to the funding issues being considered at a later date. 2. That the Community Engagement Manager be asked to investigate the funding contribution from Westbury Area Board, with the aim that it reflects the funding formula contribution received each financial year.
13.	<p><u>Age UK Event - Update</u></p> <p>The Area Board received an update from Liam Cripps, Community Engagement Manager (CEM), about an Age UK community event arranged for 21st January 2019.</p> <p>The CEM reported that Sandie Lewis, the Older Peoples Champion for the Westbury Community Area had received funding from unspent Health & Wellbeing Group budget for 2017/18. The decision was taken under delegated powers by the CEM in order to fund the event and also for the production of a local directory of services. It was noted that the opportunity to assign this funding would have been lost if it had not been allocated at the time.</p>

	<p>Resolved: That the Area Board support the grant application by the Health & Wellbeing Group approved under delegated powers, to cover the cost of the older people's event, scheduled for 21st January 2019 and the production of a local services directory.</p>
14.	<p><u>Community Area Grants</u></p> <p>The Area Board considered one application for the Community Area Grants Scheme funding as detailed in the supplementary agenda pack. The applicant gave a brief statement about the reasons for the grant request.</p> <p>Resolved:</p> <p>That the grant application for Penleigh & Oldfield Park Community Action Network for £5,000 towards the resurface of a 'wobbly' footpath in Penleigh Park Recreation Park be agreed.</p>
15.	<p><u>Community Area Transport Group</u></p> <p>There were no recommendations arising from the CATG minutes of the meeting held on 23rd November 2018.</p> <p>Resolved: To note the CATG minutes of the meeting held on 23rd November 2018.</p>
16.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
17.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on:</p> <p>Thursday 21st February 2019 at The Laverton Hall, Westbury BA13 3EN</p> <p>Future Meeting Dates</p> <p>Thursday 4th April 2019 at The Laverton Hall, Westbury BA13 3EN Thursday 6th June 2019 at The Laverton Hall, Westbury BA13 3EN Thursday 25th July 2019 at The Laverton Hall, Westbury BA13 3EN</p>

Chairman's Announcements

Subject:	Polling District and Polling Place Review
Web contact:	committee@wiltshire.gov.uk

The Electoral Registration and Administration Act 2013 requires Wiltshire Council to undertake regular reviews of both polling districts and polling places within its area. **The Polling District and Polling Place Review is distinct from the Electoral Review of Wiltshire Council which will determine a pattern of electoral divisions.**

A polling district is a geographical sub-division of an electoral area, (an electoral area being a UK Parliamentary constituency, a European Parliamentary electoral region, a parish, parish ward or an electoral division).

A polling place is the building or area in which polling stations will be selected by the Returning Officer. A polling place within a polling district must be designated so that polling stations are within easy reach of all electors from across the polling district.

The purpose of such a review is ensure that all electors have reasonably practicable facilities for voting and that polling places are reasonably accessible to electors who are disabled.

A programme of work has been scheduled to gather, analyse and consult upon relevant information and recommendations for revised polling districts. Further information is available [here](#).

Representations from councillors, residents and parish councils should be submitted to committee@wiltshire.gov.uk before the end of February 2019.

Chairman's Announcements

Subject:	Statutory Consultation opens on vision for special schools
Web contact:	specialschools@wiltshire.gov.uk

Wiltshire Council is welcoming the views of parents, carers, pupils, staff and the public on its vision to transform special needs education. The statutory consultation into the future vision for special schools in Wiltshire is now online. People are encouraged to send in their views on the council vision to transform special needs education.

The council proposes to invest £20m in a new centre of excellence for pupils with special needs and disabilities. It will be developed at Rowdeford near Devizes to match the excellent facilities at Exeter House, Salisbury. The vision means that the schools at Larkrise, Trowbridge, and St Nicholas, Chippenham and Rowdeford will close in 2023.

It is proposed that the three schools will be closed and replaced by a new special school which will be developed and established in accordance with Department for Education (DfE) Guidance "Opening and closing maintained schools: statutory guidance for proposers and decision-makers" (November 2018). All capital costs will be met by Wiltshire Council.

Consultation responses are invited until 1 March 2019, comments are invited via:

- [The Council's Consultation website](#)
- Email to specialschools@wiltshire.gov.uk
- At information surgeries in the schools
- At open meetings for parents/carers run by Wiltshire Parent Carer Council (WPCC) which will be advertised on their [website](#)

The purpose-built and amply-equipped school will address the need for an additional 220 SEND places for Wiltshire while providing:

- Great teaching from well-trained, caring specialist dedicated staff
- The right facilities and support – hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy and family care
- Strong community links with cafes, community gardens and public playing Fields
- Closer links between SEND schools, and greater support for all mainstream Schools
- Links with specialist nurseries offering children with special needs seamless attention from very small to teenage years
- Good road routes to both sites which are central to the home locations of children and young people with SEND with space to expand

Chairman's Announcements

The final decision on the vision for SEND will be made at Wiltshire Council's cabinet meeting in March after completion of the consultation.

A Vision for Special Education in Wiltshire



Wiltshire Council is proud and pleased to announce a bright new future for children with special educational needs.

We propose a bold investment of around £20m in two new centres of excellence in the county – purpose-built and amply equipped, giving our children a better start in life than ever before.

The new and extended campuses are proposed for Rowdeford, near Devizes, and Exeter House, Salisbury.

The new direction for SEND in Wiltshire will mean keeping Rowdeford at Rowde, St Nicholas at Chippenham, and Larkrise, Trowbridge, open until the new schools are completed in autumn 2023.

All the pupils and staff teams from Larkrise and St

Nicholas will come together in the new, purpose-built modern school at Rowdeford, Rowde, from 2023.

The buildings at Larkrise and St Nicholas are past their prime, out of date and need replacing.

They no longer meet Department for Education guidelines on space.

They don't have enough outdoor green areas for children to play and learn in the fresh air.

We also need a new vision because the numbers of children we care for is rising, and the money we have to pay for it is falling.

But this is not about saving money.

The investment means we are committing more to special education needs.

Not less.

Our vision targets our budget to provide a better education and a better experience for our children.

This vision is based on three years of consultation with families, schools and communities. It offers a future where we concentrate the best facilities, the best teaching, and the best learning environment in specialist locations in the north and south of the county, rather than only being available in some parts of Wiltshire.

It means our expertise and experience can be applied in greater strength with greater purpose and greater focus across two centres, reaching out to all schools.

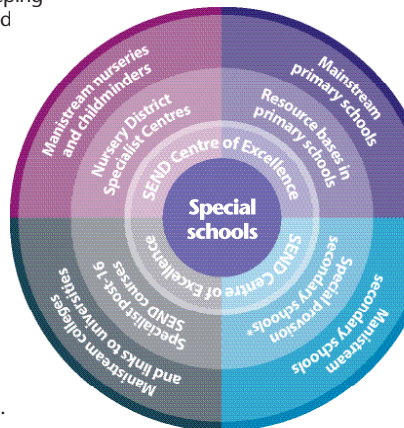
It might mean a little more travel time for some children.

For many it could mean less.

For all, it will promise a better education, better life chances, and better outcomes. It also assures:

- great teaching from well-trained, well-paid, caring, specialist and dedicated staff
- the right facilities and support: hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy, family care
- strong community links – with cafés, community gardens and public playing fields
- attractive, comfortable, child-scale buildings - safe, friendly, calm and engaging places with wide corridors and lots of natural light
- closer links between SEND schools and neighbouring mainstream schools. Each have resources the others can benefit from
- links with specialist nurseries, offering children with special needs seamless attention from the time they are tots to their teenage years
- both sites are on good road routes, central to the home locations of children and young people with SEND and with space to expand.

We look forward to discussing our vision with parents, families and schools.



Chairman's Announcements

Subject:	New proposals to build on successful community model for children's centre services
Web contact:	http://www.wiltshire.gov.uk/council-democracyconsultations

Wiltshire Council is asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues.

More vulnerable families are being reached as many of the services for under 5s are now provided at the heart of communities.

Currently the services are provided in a mix of venues, including dedicated buildings or community sites such as libraries, church halls and community centres. More people are also accessing information online so future provision will have to meet that need.

Latest figures show on average 83% of the activities that children's centre services run are already held in community venues. In Cricklade this is 92% and in Longfield all activities are held in the community or parents' homes.

Now Wiltshire Council is keen to expand the successful model by finding more community spaces including halls, libraries, campuses and leisure centres. People are being consulted on alternative venues so underused buildings can be closed and more sessions can be held for children and families in well-used community sites. The services for families with under 5s provide a range of support and advice around parenting, home learning environment, domestic abuse support, employment and training opportunities and healthy lifestyles.

Children's centre services would continue to work in collaboration with health visiting and midwifery and other colleagues who support housing and employment. There would also be a greater emphasis on providing help earlier for families before they reach crisis point.

Due to reductions in funding to the council, we are having to look at funding for all services. We have worked with children's centre services providers The Rise Trust and Spurgeons, to identify underused buildings to ensure that frontline services to our families are protected. They have helped provide an overall picture of which centres are best used and where new community venues can be found. The centres which are part of the consultation are: Cricklade, Pewsey, Mere, Salisbury City, Trowbridge Longfield and Westbury White Horse.

If these proposals are accepted Cricklade, Pewsey, Westbury and Trowbridge Longfield would be offered to onsite childcare providers to expand to offer much needed additional childcare. Mere will be offered back to the school and the lease will be surrendered on Salisbury City which is rarely used as services are offered in the Methodist church next door as it is a far better space.

The consultation is available at <http://www.wiltshire.gov.uk/council-democracy-consultations> and will run from 23 January until 20 March 2019 with a report due to go to cabinet later this spring.

Report to Westbury Area Board
Date of meeting 21st February 2019
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also, to note items listed under point five of this report. There are no submitted grant applications due to no further funds remaining from the Community Youth Budget for 2018/19

Applicant	Amount requested	LYN Management Group recommendation

1. Background

Any recommendation made from the LYN Management Group will have been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/19 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. .For 2018/19 Westbury Area Board was allocated £12,896.00

4.2. The Westbury Area Board Youth Funding balance for 2018/19 is £0.00

4.3. All decisions must fall within the Youth Funding allocated to Westbury Area Board.

There are no submitted grant applications due to a Youth Funding balance of £0.00 for the remaining 2018/19 financial year.

5. LYN report

No Local Youth Network meeting was held as there are no further funds available from the 2018/19 Community Youth Budget

6. Legal Implication

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Recommendation Condition of Grant			
Application ID	Applicant	Project Proposal	Requested
Recommendation Short Paragraph			

Application ID	Applicant	Project Proposal	Requested
Project Description			
Recommendation			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
 Email: janette.bowra@wiltshire.gov.uk



BA13 COMMUNITY AREA PARTNERSHIP Report February 2019

The most recent BA13+ Community Area Partnership meeting took place on 1st November at the Laverton and focussed on Children and Young People in the Westbury area.

This latest in an increasingly popular series of public meetings, which have in the past year also covered issues as diverse as the Environment, the Arts, Transport, Health, Community Safety and Business issues, welcomed as guest speaker on this occasion Ruth Brooks-Martin from Spurgeons.

Ruth began by outlining her background as manager of the Childrens' Centre and latterly her role within the Spurgeons Children's Charity which supports vulnerable and disadvantaged children and families.

The Wiltshire Together For Families project started in March 2017. Ruth works for 21 hours a week, supporting existing parent and toddler groups or helping churches and community groups to set up new groups across West Wiltshire. She is supporting the White Horse Ministry team to set up a parent and toddler group on Thursday afternoons at the parish Hall in Westbury as there are no groups left in the centre or the north of the town, and the housing on the northern side is expanding rapidly.

Ruth also runs a scheme called Baby Bundles. From her previous work in the Childrens Centre in Westbury she is aware that there is nothing in West Wiltshire to support families who are in financial need and who have a young baby or are about to have one. Since launching the scheme on 28th April she has had 47 referrals, all of whom have been actioned within a 3 week time-frame. Referrals are universal, through health visitors and midwives for example.

In summarising, Carole King the Chair of BA13 CAP warmly thanked Ruth for a very engaging and interesting presentation. There followed the AGM of the Partnership, with Carole King once again unanimously elected Chair for the coming year. Minutes are available on request.

A Steering Group meeting subsequently took place on Wednesday 12th December at Crosspoint during which it was decided that the Community Area Partnership is to hold an open meeting on the 27th March at 7pm in the Laverton in Westbury to highlight the **Westbury Community Project** as an item of public interest.

Phil McMullen
Administrator, BA13+ Community Area Partnership
BA13plus@outlook.com

Area Board Update January 2019

Tell us what you think of health and care services

Healthwatch Wiltshire is your local, independent watchdog for health and care in the county.

Our purpose is to understand the needs, experiences and concerns of people who use health and social care services in Wiltshire and to speak out on their behalf.

Have your say

Tell us about your experience of health and social care services in Wiltshire. The more people who share their ideas, experiences and concerns about NHS and social care, the more services can understand what works, what doesn't and what people want from care in the future. If it matters to you, it's likely it matters to someone else too. Call us on 01225 434218 or email info@healthwatchwiltshire.co.uk. We'll also be at a variety of events across Wiltshire this year, so please come and say hello!



Free signposting service

If you have a concern or complaint about an NHS or social care service in Wiltshire, you can get free and confidential advice from our Information and Signposting service using the same contact details, on 01225 434218 or info@healthwatchwiltshire.co.uk.



Find out more

You can find out more about us and what we do at www.healthwatchwiltshire.co.uk – and keep up to date with our latest news on our Facebook, Twitter and Instagram pages.

We're looking forward to a busy 2019!



January 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

New non-emergency patient transport service across BaNES, Swindon, Wiltshire and Gloucestershire

From 1 June 2019, the non-emergency patient transport service in Bath and North East Somerset, Swindon, Wiltshire and Gloucestershire will be provided by E-zec Medical Transport Services – a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Andy Wickenden, Commercial Director, E-zec Medical Transport Services said: “We are proud to have been selected as the preferred provider for non-emergency patient transport services across BaNES, Swindon, Wiltshire and Gloucestershire. We are working closely together with the Clinical Commissioning Groups as we begin our preparations for a seamless handover and countdown to our service starting on 1 June 2019.”

Mark Harris, Chief Operating Officer, Wiltshire CCG said: “We are delighted to be working with E-zec to deliver a non-emergency patient transport service for patients across BaNES, Swindon, Wiltshire and Gloucestershire. Ensuring patients have a great experience when using the service is our priority, and we have carefully designed the contract with E-zec to provide this.”

E-zec delivers services across the UK and currently provides non-emergency patient transport services across Bristol, North Somerset and South Gloucestershire.

New Lay Member on our Governing Body

Julian Kirby was recently appointed as the third Lay Member on our Governing Body, effective from 1 December 2018. Julian is the Chief Executive of Age UK Wiltshire, a position he took up following a 30 year career in the Police – 25 years in Wiltshire and five years as Assistant Chief Constable in South Wales. Over his career in Policing and in the voluntary and community sector, Julian has

worked alongside health professionals and partners in Wiltshire to tackle the different challenges facing communities and will bring this valuable experience to the Governing Body.

Transforming maternity services together

Consultation on a proposal to transform maternity services across Bath and North East Somerset (BANES), Swindon and Wiltshire is well underway with activity to publicise the consultation and engage with the public across Wiltshire and the wider region.

As of 7 January 2019 we have received just over 900 formal responses to the proposal document.

We attended a number of Area Board and Town Council meetings in November and December with a presentation on the proposed changes, and will continue to attend meetings in January and February.

We have public meetings organised for people to talk to the clinicians and professionals about the proposed changes in:

- Chippenham Town Hall, Wednesday 9 January 2019 12.00 – 2.00pm
- Melksham Town Hall, Monday 14 January 2019 11.00am – 1.00pm
- Paxcroft Mead Community Centre, Trowbridge, Tuesday 15 January 2019 11.30am – 1.30pm
- Corn Exchange Devizes, Monday 21 January 2019 11.00am – 1.00pm.

And we will continue to be available at market days around the county, providing information and answering questions on the proposals.

The consultation document, link to the online survey and further information on engagement opportunities is available on the Transforming Maternity Services Together website www.transformingmaternity.org.uk.



The banner features the NHS logo in the top right corner. The main text 'Transforming Maternity Services Together' is centered in a large, white, sans-serif font against a blue background. Below the text is a grid of 12 small images: a yellow square, a pregnant woman, a purple square, a nurse, a purple square, a woman holding a baby, a pregnant woman, a red square, a woman holding a baby, a pink square, a woman at a computer, and a teal square.



Bath and North East Somerset, Swindon & Wiltshire
Local Maternity System
www.transformingmaternity.org.uk

Governing Body meeting

Our next Governing Body meeting is on 22 January 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive

Campaigns

Help the NHS help you this winter by taking simple steps

We are urging people to do their bit to help the NHS cope with an increase in demand for services this winter.

As the season gets underway, health and care leaders from across the region are asking people to do as much as they can to stay healthy to avoid any unnecessary hospital stays at such a busy time.

We can all help ourselves by following some simple advice:

- If you're eligible, get your flu vaccination from your general practice or pharmacy to protect yourself against catching flu this winter. There's still time.
- If you start to feel unwell, even just from a cough or cold, don't wait until it gets more serious – get help from your pharmacist straight away. The sooner you get advice the better – pharmacists are here to help you stay well this winter.
- If you do need help over the holiday period when your GP surgery or pharmacy is closed, call NHS 111 to get the right medical attention urgently or visit www.nhs.uk which can direct you to a local service that is open
- Finally, older neighbours, relatives, friends and other elderly members of the community are more vulnerable in the winter months and may need a bit of extra help. You can help them by keeping in touch, checking if they are feeling under the weather, helping them stock up on food supplies and making sure they have the necessary medication before the Christmas holidays start.

HELP US
HELP YOU

STAY WELL THIS WINTER

To find out more about the campaigns we are supporting visit
www.wiltshireccg.nhs.uk/campaigns

Do you follow us?

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Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Report to	Westbury Area Board
Date of Meeting	21/02/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Heywood Parish Council Project Title: Ham PO Stores replacement noticeboard View full application	£288.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3158	Heywood Parish Council	Ham PO Stores replacement noticeboard	£288.00
Project Description: To replace an irreparable noticeboard supplying Parish Council information to Storridge Ward Heywood Parish			
Input from Community Engagement Manager: (CEM put your input here)			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Liam Cripps
Community Engagement Manager
01225 713143

Liam.Cripps@wiltshire.gov.uk

Grant Applications for Westbury on 21/02/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3158	Community Area Grant	Ham PO Stores replacement noticeboard	Heywood Parish Council	£288.00

3158	Community Area Grant	Ham PO Stores replacement noticeboard	Heywood Parish Council	£288.00
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Submitted: 16/01/2019 11:56:03

ID: 3158

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The project is to replace a noticeboard which fell off its mount therefore unexpected and not included in the budget for the Precept.

5. Project title?

Ham PO Stores replacement noticeboard

6. Project summary:

To replace an irreparable noticeboard supplying Parish Council information to Storridge Ward Heywood Parish

7. Which Area Board are you applying to?

Westbury

8. What is the Post Code of where the project is taking place?

BA13 4HD

9. Please tell us which theme(s) your project supports:

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2018

Total Income:

£4323.33

Total Expenditure:

£4434.66

Surplus/Deficit for the year:

£-111.33

Free reserves currently held:

(money not committed to other projects/operating costs)

£10820.55

Why can't you fund this project from your reserves:

The reserve held by Heywood Parish Council covers possible insurance excesses or unexpected maintenance of Parish assets and needs to be held at an appropriate and adequate level for a small Council. Currently it stands at £16.65 per elector.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£576.00		
Total required from Area Board		£288.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Noticeboard	576.00	HPC reserve	yes	288.00
Total	£576			£288

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Residents and workers in Heywood Parish, in particular Storridge Ward. Display includes information about Parish Council meetings Neighbourhood Planning local events plus advertising space available for local residents and organisations. Interested parties include local residents in Westbury local groups such as Women’s Institute adjoining industrial areas such as Brook Lane and Northacre.

14. How will you monitor this?

Noticeboard is visited at least twice a month.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Na

16. Is there anything else you think we should know about the project?

Na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 8th February 2019			
1.	Attendees and apologies			
		Kirsty Rose, Sarah Dearden, Graeme Morrison, Pat Whyte (WC), Carole King, Sarah Harris, Cllr Mike Swabey, Cllr Francis Morland, Cllr Gordon King, Cllr Keith Youngs, Cllr Freddy Forsyth, Cllr Chris Johns, Cllr Jerry Wickham, Cllr Russell Hawker		
	Apologies	Cllr David Jenkins		
2.	Notes of last meeting			
		The minutes of the previous meeting were agreed at the Westbury Area Board meeting on the 13 th December 2018. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MId=11962&Ver=4		
3.	Financial Position			
		The available CATG budget for 2018/19 is £5566		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Issue 5088 Bitham Mill – Signing	Street nameplate installation complete.	Area board to note update. Issue to be closed and item removed from tracker.	AB
b)	Issue 6192 Westbury to Bratton (links to 6161)	<p>KR explained that an outline design had previously been prepared to provide improved pedestrian facilities on Bratton Road and to address how vulnerable pedestrians feel when walking along Bratton Road. Previous metrocounts showed that the 85thile speeds were around the 31mph mark. These plans can be reviewed and further developed in order to prepare a full proposal and cost estimate.</p> <p>Discussions took place regarding the appropriateness of including any works on the B3098 with any proposals for the B3098 through the villages of Bratton, Edington and Coulston. Concerns were raised as Westbury Town Council have not had sight of or any involvement in the B3098 Strategy being developed by Cllr Wickham in conjunction with the affected parish councils.</p> <p>It was agreed that KR would develop the proposals for Bratton Road, Westbury and that Cllr Wickham would bring the B3098 Strategy to the attention of Westbury Town Council. The inclusion of the B3098 Bratton Road in Westbury as part of or alongside the B3098 Strategy is to be determined by Westbury Town Council following discussions with Cllr Wickham and the village parish councils.</p>	<p>KR to further develop proposals and cost estimate for improvements between Edward Street and Alfred Street section of Bratton Road.</p> <p>Cllr Wickham to provide B3098 Strategy to Westbury Town Council.</p>	<p>KR</p> <p>Cllr JW</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Penwood Close Westbury	Works complete.	Area board to note update and remove from list.	AB
d)	Issue 6274 Dropped Kerbs Newfield Close/Oldfield Park, Westbury	KR to prepare plan outlining requirements to open discussions with Selwood Housing and highways maintenance colleagues.	KR to prepare outline of improvements for Oldfield Park estate.	KR
e)	Issue 6328 A350 Roundabout The Mead/Bitham Park	Concerns regarding pedestrian facilities linking the David Wilson Homes estate to the town were passed on to Highways Development Control, who have also been in discussion with Westbury Town Council. Negotiations with the developer regarding pedestrian access are/have been taking place. It is recommended that the town council lead on any further liaison with HDC and David Wilson Homes and this item is removed from the CATG agenda.	Area board to note update and remove from list. Issue to be closed.	AB
f)	Issue 6667 B3098 Bratton Road	<p>Atkins have undertaken the speed limit assessment and recommend a section of the B3098 between Westbury and Bratton be subject to a reduced speed limit of 40mph. This section extends from the end of the 30mph limit to a point beyond the White Horse Viewing Area toward Bratton. No change was recommended for the remainder of the assessed route.</p> <p>A discussion was had regarding the recommendations of the assessment. Concerns were raised regarding the 50mph speed limit being retained on the approach to Bratton due to a number of incidents occurring through that section whereby vehicles have lost control. Many of these incidents being damage only and therefore not showing on the police collision database.</p>	<p>KR to develop signing and advert plans for section of 40mph speed limit as set out in Atkins assessment plan.</p> <p>KR to discuss extension of speed limit assessment with Atkins.</p> <p>CATG agreed to allocate £5566 (remaining funds) to works on the B3098 to include the proposed 40mph speed limit and any other items that may be forthcoming as a result of further review. Area board to ratify.</p>	<p>KR</p> <p>KR</p> <p>AB</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Concerns were also raised regarding the speed limit along the remainder of the B3098 within the community area. KR explained that the group had been given the choice of how far the assessment would extend and it had been agreed that the 30mph terminal at Bratton would be the end point for the assessment. The group expressed a desire for the remainder of the route to be subject to a speed limit assessment, particularly the section between Bratton and Edington.</p> <p>KR agreed to ask if the remainder of the B3098 could be assessed by Atkins within the remit of the existing speed limit review.</p> <p>KR explained that the assessment was undertaken in accordance with the DfT Setting Local Speed Limits document, which aims to ensure consistency around speed limits nationally. KR suggested that the local representatives highlight the specific locations on the approach to Bratton that are a particular local concern in order that any localised improvements could be identified (i.e. bend warning signs etc). This would be more appropriate than a reduction in speed limit in contradiction of the speed limit assessment.</p>		
5.	Other Priority schemes			
a)	Issue 5674 Coulston – 20mph request	Traffic regulation order on advert from 25 th Jan to 18 th Feb 2019.	Area board to note update	AB
b)	Issue 5874 Footway/path conditions, Westbury	Pat Whyte has reviewed both Frogmore Road and Castle View and Atkins have provided cost estimates for the required works. The costs are estimate at £4,236 and £5,355	Area board to note update	AB

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>respectively. This exceeds the available budget however WTC has confirmed that it will provide the additional funds.</p> <p>PW confirmed the works at Castle View will take place during w/c 11th February with Frogmore Road to follow w/c 18th February.</p>		
c)	Issue 6199 A3098 Leigh Park Way Waiting Restrictions	Lining works for keep clear marking now complete. Cllr Hakwer expressed concern that the markings do not fully address the visibility issues for those using the crossing point. KR explained that Westbury Town Council did not support the introduction of waiting restrictions, hence the white bar marking having been agreed by CATG. KR suggested that Cllr Hawker raise the request for waiting restrictions with Westbury Town Council via the annual parking review.	Area board to note update and issue to be closed.	AB
d)	Issue 6206 Slag Lane Westbury – Speed Calming	Concerns regarding speeding on Slag Lane, Westbury. A metrocount has been requested.	Awaiting metro count results	
e)	Edward Street, Westbury	Works pack and order with contractor	Await completion	
f)	<p>Bus layover, B3097 Hawkeridge Road and Link Road</p> <p>To be moved to top 5 priority schemes</p>	Cllr Wickham and Kirsty Rose attended a site meeting with representatives of First bus, Passenger Transport and Heywood Parish Council to discuss the concerns regarding bus layover. Relocating the location at which the driver changeover happens, diverting the bus via WWTE or utilising the depot were all discounted as feasible options. It was agreed that KR and Jason Salter, Head of Service for Passenger Transport would investigate the feasibility of providing a layby for the Trowbridge bound stop and that First	KR to develop preliminary design for provision of a bus layb-by for the northbound stop, with a view to submission of a substantive CATG bid.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		would instruct their drivers to pull in to the access at the Westbury bound stop in order to allow vehicles to safely pass.		
g)	White lining issues – Edington	<p>KR to prepare cost estimate for edge lining works on B3098</p> <p>PW asked that any requests for markings to be refreshed be sent to him as they can included as part of the a forthcoming package of lining works.</p>	<p>On hold pending B3098 strategy review.</p> <p>Parish Councils/Town Council to pass lining refresh requests to PW.</p>	<p>KR</p> <p>PCs/TC</p>
h)	Springfield Road, Westbury	Metrocount to be requested following completion of building works on school grounds.	On hold pending completion of works	KR
i)	Issue 6500 , 6504 & 6505 Speeding The Mead	Metrocount undertaken in July 2017 showed 85 th ile of 36.7mph and mean speeds of 32mph. The location is eligible for CSW.	KR to bring results to the attention of Cllr King in the absence of Cllr Jenkins. To be removed from tracker and issue closed	KR/AB
j)	Issue 6502 The Mead Westbury (footway)	<p>KR undertook a site visit to determine the feasibility of constructing a footway between the entrance to the Mead lakes and the end of the footway outside the new housing development.</p> <p>Due to the existing water course to the rear of the verge, and the constrained verge width, it is not possible to simply construct a footway within the existing verge. Works to provide a footway within the verge would require works to the water course which would be cost prohibitive.</p> <p>An alternative would be to undertake gradual carriageway narrowing to allow construction of a footway partially in the verge and partially within the existing carriageway. The cost of this would be less than alterations to the water course, but are still likely to be in the tens of thousands.</p>	<p>No further action to be taken.</p> <p>Area board to note the update and issue to be closed. Item to be removed from agenda.</p>	AB

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The groups discussed this and determined that as few pedestrians use the route, with most foot traffic being from the Bitham Park estate, there was no desire to progress this further.		
k)	Issue 6538 Speeding Leigh Park Way and Sandalwood Road, Westbury	<i>Speeding occurs along this stretch of road from the Roundabout of Tesco in Leigh Park to the roundabout through the estate in Sandalwood Road.</i> <i>Set up a community speed watch to measure the speed of vehicles in and out of the road or traffic calming put in place to reduce the speed</i>	Await outcome of metrocount	
l)	Issue 6557 A3098 Hisomley Crossroads, Speeding	<i>Excessive speed Hisomley Crossroads on the A3098. Vehicles travelling in excess of speed limit in both directions but especially Westbound. Frequent near misses at the crossroads with vehicles turning out from The Hollow. Dangerous for horses crossing from Old Dilton Road. There have been several accidents on A3098 between Westbury Leigh and the A36 junction. Speed should be reduced to 40 mph.</i> PW has had vegetation cut back around the junction which has improved visibility for vehicles exiting both The Hollow and Old Dilton Road. Visibility at The Hollow is restricted by the hedgerow, which is on private land, and as such the junction is a 'STOP' junction rather than giveaway. Visibility can only be further improved by removing said hedgerow.	Await outcome of metrocount	
m)	Issue 6562 Speeding B3098 into Bratton	<i>Large amounts of speeding racing cars driving side by side on both sides of a rural road. Speeding up to 90-100mph regularly overtaking slower cars etc going into Bratton. I have witnessed numerous near</i>	Await outcome of metrocount. See issue 6667 above for outcome of speed limit review.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>misses and in fact myself and my parents have been inches away from being hit crossing the road several times by these idiots.</i></p> <p><i>Double white lines from just before The Hollow to Bratton Village to try and stop people overtaking</i></p> <p><i>Speeding has been a long standing issue on that road hence the number of accidents</i></p> <p>A metrocount has been requested. The area in question is also included within the speed limit assessment being undertaken as part of the top 5 priority schemes.</p>		
n)	Issue 6703 CATG speeding – Frogmore Road, Westbury	<p>Concerns regarding speeding on Frogmore Road between Rosefield Way and the mineholes.</p> <p>A metrocount has been requested</p>	Await outcome of metrocount	
o)	Issue 6826 Rosefield Way, Westbury	<p>Road safety on Rosefield Way. The traffic has increased on this stretch of road the nearby new housing developments have probably had an impact on traffic using this road. The increased traffic and speed of traffic on this road makes it increasingly difficult for pedestrians to cross - especially children on route to and from school and the elderly.</p> <p>Westbury Town Council would like to see pedestrian crossings along this stretch of road to help improve the safety of people trying to cross the road.</p> <p>KR explained that CATG had previously undertaken pedestrian surveys on Rosefield Way and introduced informal crossing points with tactile paving at 3 locations. Pedestrian numbers at that time did not meet the criteria for a formal crossing and vehicle numbers were such that there are frequent gaps in which pedestrian can safely cross.</p>	Await outcome of metrocount	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		CATG agreed to request a metrocount to determine any change in vehicle volume in the first instance with further consideration to be given to a pedestrian crossing survey once the results of the metrocount are received.		
p)	Issue 6969 A350 and B3097 – Heywood village HGV concerns	<p><i>Cllr Wickham explained that there have been numerous incidences whereby HGV's are using the route through Heywood in order to avoid Yarnbrook and as a result are finding themselves stuck on the rail bridge in Heywood or are attempting to turn within the village to avoid the weight restriction.</i></p> <p>KR has reviewed the signing and found no issues. KR has provided the parish with contact details for Lorry Watch.</p> <p>KR explained that the existing signals are coming toward the end of their life and are likely to require replacement in coming years. KR had been asked to suggest the parish council may like to consider the removal of the signals and prohibition of vehicles over the bridge in order to prevent any through movement from one end of the village to the other. It was recognised that this was a highly controversial suggestion and unlikely to be taken forward by the parish, but should at least be raised for consideration. Cllr Youngs agreed to raise with the parish council.</p> <p>Cllr Youngs requested that the parish clerk be sent metrocount forms to request a count within the village.</p>	<p>Cllr Youngs to discuss with parish council.</p> <p>KR to send metrocount request form to parish clerk.</p>	<p>Cllr Youngs</p> <p>KR</p>
q)	Leighton Green, Westbury	Cllr Hendry explained that the HP&D committee had received and considered a request for waiting restrictions close to 1 Leighton Green. The residents of no1 are experiencing issues whereby parking close to and opposite their driveway blocks their vehicular access. Prior to a waiting restriction request being made to Wiltshire Council, the HP&D committee	To be progressed through parking review process. Area board to note and item to be removed from agenda.	AB

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		<p>requested that this be looked at by CATG to determine if any other action may be suitable.</p> <p>KR has visited the site and recommended that a request for waiting restrictions be made to Westbury Town Council. Sarah Harris confirmed this has been progressed by WTC.</p>		
r)	<p>Pedestrian signing and crossing, White Horse Health Centre, Mane Way.</p>	<p>The order for additional pedestrian sign is with Ringway and will be complete by end of March. KR to let Cllr Hawker know when in place.</p> <p>KR explained that there is insufficient carriageway width to provide a pedestrian refuge at the existing informal crossing point. Those who feel unable to cross at that location could choose to cross at the refuge island closer to the roundabout however it was noted that there are some concerns regarding visibility of vehicles across the roundabout.</p> <p>KR explained that the only other crossing option would be the provision of a signal controlled crossing however it is extremely unlikely that the pedestrian crossing figures would meet the required criteria for such a facility. A pedestrian survey could be undertaken to determine this.</p> <p>It was agreed that no further action would be taken at this time.</p>	<p>KR to ensure signing is installed.</p> <p>Area board to note update.</p>	<p>KR</p> <p>AB</p>
6.	New Requests / Issues			
a)	<p>Issue 6888 Bratton Primary School, Bratton</p>	<p><i>Following advice from Pat Whyte Highway Engineer we would like yellow lines cross hatching and school no parking signage outside on the curved edge of the road.in the past this area was completed shaded out red to stop cars parking and dropping off in this zone. Pat has advised that this this colour shading is no longer an option as very expensive and no longer used by Wiltshire Council. Therefore yellow markings are the only option available to us.</i></p>	<p>KR to contact school to discuss Taking Action on School Journeys.</p> <p>Area board to note update and issue to be closed.</p>	<p>KR</p> <p>AB</p>

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		CATG determined this should be referred to Taking Action on School Journeys with encouragement for the school to update their travel plan, as this would be consistent with other requests from schools in the area.		
b)	Issue 6939 Speeding Bratton To Westbury	<p><i>Dear Sir/Madam Please may I report a serious issue regarding the road from Westbury to Bratton B3098. This road is used often by cyclists as it is the least busy road heading East. Due to the restricted Salisbury Plain there is limited choice. The road has a 50mph limit. It is a road with many blind humps and blind bends. After gaining support from many of people including many members of Westbury Wheelers cycle club may I please request in fact beg you to look again at the speed limit. Perhaps you could drive the route and decide if driving above 40mph is sensible at any point along that road You may suggest that the speed limit is in fact a maximum and not a target but I believe many drivers see it as a suggested speed and an approximate one. So some then believe that perhaps 10 percent over the limit is ok. If you compare the limit with limits on other straighter flatter routes then I believe there is inconsistency. For example the 30mph limit on the A350 through Beanacre. I am not suggesting that limit is wrong I am suggesting that there is a wide road with good visibility and a pavement and the limit is 30mph. Compare that to the B3098 Westbury Bratton narrow road with limited forward visibility and dangerous bends and humps plus several residential and agricultural junctions drives and the limit is 50mph. I experienced a near miss recently as a car attempted to pass the cyclist behind me at the blind summit just past the copse and blind bend half a mile out of Westbury. He braked violently and skidded across the road as the gamble didnt succeed when an oncoming vehicle appeared over the blind summit. I believe there will be an accident just past that copse as you head to Bratton as car drivers cannot see what is around that bend as it rises to a blind summit but so many take it at high speeds. If the timing is unfortunate a driver will suddenly discover cyclists in front and a vehicle coming the other way and will ram the cyclist from behind. Please investigate and I hope you will decide on warning signs and a lower speed limit before its too late.</i></p>	Please see item 6667 for discussions re B3098 and outcome of speed limit assessment.	

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7.	Other items			
a)	Items to be raised on issue system	The following items are to be raised via the issues system: 1) Blackhorse Lane, Westbury Leigh – Pedestrian Safety concerns – to be raised by Cllr King. 2) Tinhead Road, Edington – speeding concerns – to be raised by Cllr Swabey	Issues to be raised as shown	Cllr King/Cllr Swabey
b)	B3098 Strategy	Cllr Wickham asked that a regular agenda item for the B3098 strategy be included at future CATG meetings. This was agreed by CATG.	Item to be included in future agendas	KR
8.	Date of Next Meeting: 14th May 2019, 10:00, The Laverton Westbury			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

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- 2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £ 0

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

